

Alan Michael Staney

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Education

Florida State University Tallahassee, FL
Bachelor of Science in Studio Art

Graduated April 2003
Graduated with Honors

Experience

11/2006~Present Best Image Marketing Tallahassee, FL

Member Services Representative / Senior Web Designer

- Answer technical support calls for nationwide real estate website company
- Coordinate with other departments to develop website products
- Design websites using company web design templates, including expanding capabilities and limitations of the templates, contributed to creating new website back-end from ground up
- Supervise 3 employees, while managing a set of 25-40 of my own clients at a time
- Promoted to full-time designer within 3 months of employment, Senior in 3 years

02/2001~10/2006 Florida State University Tallahassee, FL

Coordinator of Computer Applications

- Set up workstations and laptops for new employees; configure systems; ensure network connectivity; install and test hardware and software
- Conduct phone calls with Dell tech support and other vendors
- Participate in campus-wide network administration and policy meetings, serving as a liaison for the Psychology Department
- Consult with senior executives on future technology issues involving connectivity for LANs, WANs, and Internet applications
- Design miscellaneous artistic and graphic design elements within the college, including desktop wallpapers to be used in the computer labs

Summers 1998~2005 North Florida Rotary Youth Camp Tallahassee, FL

Camp Counselor / Arts & Crafts Director

- Cared for children w/ disabilities, ages 8-16, helping them with daily activities as necessary
- Arts & Crafts director for 6 years, devised crafts and supervised children during activities
- Performed public relations duties in print, television, and web; appeared in television interviews, and have been quoted multiple times for newspaper articles
- Designed and hosted the camp website
- Helped with administration, coordinated nightly camp activities, and opening and closing ceremonies with parents present
- Designed the camp T-shirt for the 2002-2005 years

Knowledge, Skills, Abilities

- Extensive experience with Windows 95, 98, 2000, and XP operating systems
- Extensive experience with Adobe Photoshop
- Microsoft Word, PowerPoint, Excel
- Adobe/Macromedia Flash & Dreamweaver, HTML & CSS hard-coding, and Adobe Illustrator
- CompTIA A+ Certification
- Excellent drawing skills
- Type 80 words per minute